

**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
WASHINGTON, D.C. 20549**

**FORM 8-K**

**CURRENT REPORT  
Pursuant to Section 13 or 15(d)  
of the Securities Exchange Act of 1934**

**Date of Report (Date of Earliest Event Reported): March 27, 2020**

**Chesapeake Utilities Corporation**  
(Exact name of registrant as specified in its charter)

**Delaware**  
(State or other jurisdiction  
of incorporation)

**001-11590**  
(Commission  
File Number)

**51-0064146**  
(I.R.S. Employer  
Identification No.)

**909 Silver Lake Boulevard, Dover, Delaware 19904**  
(Address of principal executive offices, including Zip Code)

**(302) 734-6799**  
(Registrant's telephone number, including area code)

**Not Applicable**  
(Former name or former address, if changed since last report)

Securities registered pursuant to Section 12(b) of the Act:

Title of each class	Trading Symbol(s)	Name of each exchange on which registered
Common Stock - par value per share \$0.4867	CPK	New York Stock Exchange

Check the appropriate box below if the Form 8-K filing is intended to simultaneously satisfy the filing obligation of the registrant under any of the following provisions:

- Written communications pursuant to Rule 425 under the Securities Act (17 CFR 230.425)
- Soliciting material pursuant to Rule 14a-12 under the Exchange Act (17 CFR 240.14a-12)
- Pre-commencement communications pursuant to Rule 14d-2(b) under the Exchange Act (17 CFR 240.14d-2(b))
- Pre-commencement communications pursuant to Rule 13e-4(c) under the Exchange Act (17 CFR 240.13e-4(c))

Indicate by check mark whether the registrant is an emerging growth company as defined in Rule 405 of the Securities Act of 1933 (§230.405 of this chapter) or Rule 12b-2 of the Securities Exchange Act of 1934 (§240.12b-2 of this chapter).

Emerging growth company

If an emerging growth company, indicate by check mark if the registrant has elected not to use the extended transition period for complying with any new or revised financial accounting standards provided pursuant to Section 13(a) of the Exchange Act.

---

**Item 7.01 Regulation FD Disclosure.**

On March 27, 2020, Chesapeake Utilities Corporation (the “Company”) issued a letter to stockholders providing a business update regarding the COVID-19 pandemic, as well as certain measures that the Company is taking in response to this pandemic. A copy of this letter is furnished as Exhibit 99.1 to this Current Report on Form 8-K (this “Report”). The letter is also available in the “Investors” section of the Company’s website ([www.chpk.com](http://www.chpk.com)).

The information contained in this Item 7.01 and in Exhibit 99.1 attached to this Report is being furnished and shall not be deemed filed for purposes of Section 18 of the Securities Exchange Act of 1934, as amended, or otherwise subject to the liabilities of such section. Furthermore, such information shall not be deemed to be incorporated by reference into any registration statement or other document filed pursuant to the Securities Act of 1933, as amended.

**Item 9.01 Financial Statements and Exhibits.**

<b>Exhibit Numbers</b>	<b>Description</b>
99.1	<a href="#">Letter to Stockholders dated March 27, 2020</a>
104	Cover Page Interactive Data File (formatted as inline XBRL and contained in Exhibit 101)

**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned hereunto duly authorized.

*March 30, 2020*

Chesapeake Utilities Corporation

By: /s/ Beth W. Cooper

Name: *Beth W. Cooper*

Title: *Executive Vice President and Chief Financial Officer*



## LETTER TO OUR SHAREHOLDERS

At the end of February, we held our 2019 fourth quarter earnings conference call. There, I referenced our banner year, in which we achieved record earnings and growth. I was particularly proud of our team's successful execution of several strategic projects during last year, as well as the opportunities they have identified and cultivated for the future.

While not so long ago, I now look at that February 27<sup>th</sup> date as a reference point, just after which each of our daily lives changed dramatically due to the COVID-19 virus. Even then, though, we were tracking the virus in China and starting to activate our planning by cancelling large company gatherings and mobilizing our pandemic preparedness resources. I want to update you on the positive progress we are making.

From the beginning, all of our efforts related to COVID-19 have been aimed at two fundamental objectives:

- First, do everything we can to keep our people, our customers and our communities as safe as possible.
- Second, do everything we can to ensure the continuity of our business so that we can provide uninterrupted natural gas, propane and electric services upon which our customers and communities rely.

To date, we have accomplished both objectives.

Chesapeake Utilities is an essential business delivering much needed energy services in each of our operating states. Currently, four of the states where we have significant operations (Delaware, Ohio, Pennsylvania and Maryland) have issued "essential services" only orders. For its part, Florida (where we also operate) has not yet issued a similar order, but many individual counties and cities within Florida are issuing their own orders. Each of these states and localities have expressly designated each of our operating businesses as essential services authorized to remain open to continue providing uninterrupted delivery of energy to our customers and communities. Our governmental affairs team are directly engaged with federal, state and local elected representatives and officials to ensure we can continue to provide these essential services in all of our service territories.





As we provide uninterrupted service to our communities (natural gas, propane and electricity), the Board and Management team are all focused on the safety of our employees, their families and our customers. With that in mind, we set into motion numerous actions, including, but certainly not limited to, those listed below:

- We have a Pandemic Response Plan that dates back to 2007. As soon as there were indications that the virus was spreading from China to other countries, we updated the Plan. We are continuing to modify and adapt given the fluid situation.
- We quickly cancelled travel plans, stopped movement between offices, postponed meetings and events, and instituted the new national practice of “social distancing”.
- As I write this letter, our Chesapeake employees have been spared direct contact with the COVID-19 virus. We have asked employees to self-monitor their personal health and stay in close touch with their supervisors and HR representatives. Our advice is grounded on guidance provided by our national and state officials on good preventive measures.
- We tested our remote VPN capabilities and expanded that capacity to now allow our administrative staff and others to work remotely.
- We temporarily suspended walk-in customer access to our natural gas, propane and electric offices, and reminded customers of our on-line and direct mail payment options.
- We established critical teams and task forces to guide us through key aspects of this pandemic – Health, Human Resources, Communications, Governmental, Charitable Giving, etc.





- We hold weekly calls with all employees, executive leadership calls daily, and calls with our entire officer team every other day. We have set up new communications channels for our employees and provided security as to job and pay. We know these are very trying times for many families. Our employees will continue to be the driving force of the Company's continued success post-COVID-19.
- Our field operations teams continue to perform their essential services and work on our pipeline expansions. We've given each employee training on social distancing and health protection measures.
- Currently, from a corporate performance perspective, we are on solid financial footing with adequate liquidity. Our announced dividend will be paid April 6<sup>th</sup> and we will continue to pay dividends driven by earnings. We have successfully integrated our recent Boulden acquisition, and continue to prepare for the completion and integration of the announced Elkton Gas acquisition.

We are fortunate to have a strong and diverse business platform that has provided reliable and uninterrupted energy delivery to our customers for over 160 years. That long-term growth and stability gives me confidence that we can accomplish our day to day activities, including business development initiatives, albeit a bit more challenging than before COVID-19.

I can assure you that our recognized commitment to our employees, customers, partners, communities and investors - all stakeholders that we serve - has not changed. As we look to the future each day, just like we did on February 27<sup>th</sup>, we remain confident in our strategic plan, our well established financial capabilities, and the guidance provided for capital investment opportunities and earnings growth through 2022.

Thank you for your investment and confidence in us. We will continue to provide updates as the situation evolves further and look forward to seeing you soon.

Stay safe!!

A handwritten signature in black ink, appearing to read "Jeff", is positioned above the name of the signatory.

Jeff Householder, President and Chief Executive Officer

